

ADTECH SYSTEMS LIMITED

**Familiarization Programme for Independent Directors for the
Financial year 2018-19**

Preamble

Regulation 25 (7) of SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 stipulates that the company shall familiarise the independent directors through various programs about their roles, rights and responsibilities in the company, nature of the industry in which the company operates, business model of the company, etc through various programmes.

Purpose

The Familiarization Programmes are aimed to familiarize the independent directors with the company, their roles responsibilities In the company, nature of industry in which the company operates and business model of the company by imparting suitable training sessions. Adtech Systems Limited facilitates the members of its Board to familiarize themselves with the industry and its operations.

Overview of Familiarization Programmes

- The Board including all Independent Directors have been explained about their roles, rights, responsibilities in the Company through detailed presentations on the changes in backdrop of Companies Act 2013, SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 and Secretarial Standards. The Company has arranged such presentations through internal resources as well as outside experts/consultants.
- All Directors are apprised of any changes in the codes or policies of the Company. The Board of Directors has access to the information within the Company which is necessary to enable them to perform their role and responsibilities diligently.
- The Board including all Independent Directors are being provided with relevant documents, reports and internal policies to enable them to familiarise with the Company's procedures and practices from time to time.
- Periodic presentations are made at the Board and Board Committee Meetings, on business and performance updates of the Company, business strategy and risks involved. Also, on an annual basis, presentations are made on annual business plans which provide Independent Directors an opportunity to understand the strategic roadmap and also contribute to strategy development with their experience.
- Updates on relevant statutory and regulatory changes concerning the Company are circulated to the Directors at regular intervals.
- The Company organised visits to the Solar Division where senior division heads apprised the Directors of the operational and sustainability aspects of the units to enable them to have full understanding and appreciation of the activities of the Company.
- Presentations are made at the Board and Board Committee Meetings, on business and performance of Solar Division, insights on Economic Overview, market indicators, adoption of new technologies, Strategic Business Plan for discussion among the Board members and the leadership teams

For ADTECH SYSTEMS LIMITED



The details of familiarisation programs imparted to independent directors are as under:

Sl.No	Name of Independent Director	Number of Programmes Attended		Number of Hours Attended	
		FY 2018-19	Cumulative till date	FY 2018-19	Cumulative till date
1	Shri. N.Suresh	2	7	3	8.5
2	Shri.K.Manmathan Nair	2	7	3	7.5
3	Smt.P.K.Anandavally.Ammal	2	7	3	8

For ADTECH SYSTEMS LIMITED


S. Balamurall, ACS
CFO & Company Secretary

